

Padmabhushan Vasatraodada Patil College

LIBRARY

Form for Community Readers

Full Name: _____

Telephone No: _____ Cell No: _____

Home Address: _____

Work Address: _____

_____ D.O.B. _____

Personal Email: _____

Deposited Amount:

Receipt No:

Library Card No:

Date:

Librarians Sign:

I undertake to abide by the policy of the dept. of library services as set out below.

Reader Sign:

Date:

Conditions:

- At maximum two books allowed to issue
- Two renewals allowed
- It is the right of the dept of library to request a user to return a book in mean time
- Fine of 1 Rs. Per day per book is payable on overdue books, A fine will block the record from all library services
- If the book has not been returned within three weeks from the expiry date, no further loans will be permitted.
- If a book has not been returned within 31 days after the expiry date. the borrower has to prove that the book is still in his possession
- If a book is lost, the borrower will be held responsible for the replacement and services will be terminated until the book is replaced
- Access to electronic resources in available on-site only
- According to licensing agreement, material accessed from electronic databases is for academic purposes only.
- If a user does not adhere to the policy of the Dept. of Library, the Dept. has the right to terminate access to all services.
- Depending on the nature and extent of damage to a book, the borrower will be held responsible for the replacement or repair costs.
- If a books is lost, the borrower will be held responsible for the replacement fee and Administrative fee of the book.